

## FSCPM Board Meeting Wednesday, December 9, 2015

Attendees:

Sabrina Hartley, President  
Lorna Kibby, President Elect  
Terry Jones, Secretary  
Ron Waters, Suncoast Chapter  
Dwanna Hill, North West Florida  
Agatha Muse-Salters, North West Florida

1. Membership Drive – initial notice went out mid-November, follow-up will go out mid-December (Annual goal will have to be assessed in January) *Original out mid-November reminder out mid-December you can only renew on line. We will move to an only pay on line. The chapters will be notified by the 15<sup>th</sup> of each month of all new members. Stephanie will stay on thru 2016.*
2. Symposium video posting – will post to YouTube restricted access to symposium attendees until next year (perhaps early February, then open it to all) *Should be up and running by the end of next week. Restrict access to mid-January.*
3. Future board meeting schedule – What is Lorna's preference/the board's preference? *Lorna will send out a notice to establish a meeting schedule. Terry will send the list of names of who is notified to Lorna. Agenda out by Tues. the week before. Lorna will let everyone know of changes.*
4. Update website with current officers – both for FSCPM and chapters *Each chapter should get with Beatriz to make sure it is up to date.*
5. Member-at-large request to chapters – requested identification by the end of the year. *Chapters need to notify Lorna of this person as soon as possible.*
6. Secretary recruiting – do we want to set a target date to identify a candidate for Terry to start training? *More discussion on this in the future.*
7. FSCPM mailbox – will it be moved to John? If so, need to prominently notice the change of address on the webpage. *This will be discussed more in the future.*
8. Getting Lorna on the bank account. *Lorna will work with John getting on the account. and decide if a bank change is needed.*
9. Other? *Sabrina will continue to be around. Lorna asked to make sure renewal notices get out to all members. Also reach out to members who have two year memberships need to make sure all their contact information is up to date.*

Meeting Adjourned at 12:28

Submitted by:

Terry Jones, FSCPM Secretary

