

**Thursday, May 14, 2015; Noon to 1 p.m. EST**  
**FSCPM Board Meeting – Minutes**

Attendees: Sabrina Hartley, FSCPM President  
John Levit, Treasurer  
Terry Jones, Secretary  
Lorna Kibbey, President-Elect  
Dena Rader, SWFLCPM President  
Kara Stallings, NWCPM President

Meeting Began: 12:03 p.m.

Meeting Adjourned: 12:36 p.m.

1. Lapel Pins – propose purchase of 500 based on lowest of three estimates (\$525 – 20 day deliveries) – *board vote not needed already in budget. Sabrina will go ahead and place the order. Pins will be distributed to chapter presidents after handing out to new graduates at the graduations.*
2. On-site trainings – two completed (*Largo 23 people, Tallahassee 35 people*). Two remaining (*Gainesville will be all free at this location only in order to get new members from this area and Tampa*)
  - a. Allowing all CPMs and current students to attend for free in an effort to launch a chapter – or at least start the conversation. *Discussed and agreed by all present.*
  - b. ‘Thank you’ gift for instructors *Agreed similar as in past training sessions.*
3. Symposium planning –
  - a. Discuss potential for Tuesday *September 29<sup>th</sup>* event to get cheapest facility price. *After discussion it was decided to consider Tuesday as an option and could give it a try. Sabrina will bring the information back to the committee to consider.*
  - b. Initial Theme – *Learning from the best among us! To walk the walk and talk the talk.*
    - i. Discuss along with format *Considering 6 break out sessions with about 20 people per session. We will have a keynote and lunch like we have done in the past and of course a couple of get to know you activities.*
    - ii. requests for speakers and keynote
4. Succession planning –
  - a. Secretary and Treasurer positions need to get on track for replacement – consult by-laws and begin discussing approach to identifying future candidates
  - b. President-elect will also have to be identified/solicited
5. Other: *Sabrina said we need to start succession planning for the Treasurer and secretary positions and she will check with the by-laws to see if they are separated for election year so all the officers are not elected at the same time. John and Terry both mentioned they are in*

*the same positions with the Suncoast chapter and they both no longer work for the government. Terry is retired and John is with the private sector now. With no further items Sabrina said she will keep us apprised of the Symposium planning.*