

Thursday, September 17, 2015; Noon to 1 p.m. EST

FSCPM Board Meeting - 218-632-0323 Pass code: 12345678#

Agenda

Attendees: Sabrina Hartley, FSCPM President
Dena Rader, SW Chapter President
Ellen Daniel, SFL CPM group

Meeting Adjourned: 12:39 p.m.

1. Statewide Board Meeting – waiting for responses to schedule fall date
 - a. Have some agenda items drafted/presented in last month’s agenda – will revisit after a data has been secured and shop for changes
 - b. Have asked all chapters to have representation but may have to work with NWFL chapter to get written input or some other sort of electronic input (can they electronically attend?) due to distance/costs

This item was tabled, as the date has not yet been established.

2. South Florida Chapter Update/Overview – Sabrina and Ben met with representatives at the Ft. Lauderdale graduation

Sabrina and Ben met with Ellen (in attendance) and Kevin Micocci from South Florida during the Ft. Lauderdale Level VIII to discuss the current status of the former SFL chapter. Kevin, on behalf of the SFL CPM group, where he is treasurer, requested information about the process to rejoin the FSCPM organization. Sabrina provided information about the requirements and related discussions will continue. Both Kevin and Ellen are included in the monthly meeting notices/invites.

3. Symposium
 - a. please spread the word/link for registration

- b. the event will be taped - access will be restricted to symposium attendees for X time – suggest at least 1 to 2 months. How long before opening it up for widespread access?

We will restrict access to the on-line symposium until the end of the year. Approximately mid-December we will open access to all interested parties.

Ellen suggested that it would be really cool if we could excerpt segments of sessions that might be particularly interesting or useful for training purposes. Sabrina said that FSCPM doesn't currently have anyone on the board that could handle such a task, but it might be an option for individuals after the segments are open to all. It depends on technological capability. Sabrina will explore the options with Beatriz Isaza, webmaster, as the process of posting the symposium commences.

- c. Having someone intro each presenter for each breakout session seems too much to try and organize for 18 separate classes. Thoughts?

Introductions will make the event nicer/classier. Rather than identifying 18 introducers, Sabrina will work to identify 6 people that will introduce the three separate sessions they attend. This will facilitate highlighting why the speaker was chosen as part of the 'walk the walk, talk the talk' theme without asking them to brag about themselves in an introduction. If this methodology doesn't work, Sabrina will identify someone in each session to act as the introducer.

- d. Door prizes – clarify what they are and whether chapters want to provide anything

Sabrina will email chapter presidents to inquire whether they will voluntarily be providing a door prize and, if so, what said door prize is.

4. Other?

Symposium Evaluations – Sabrina asked for input about the symposium evaluation(s) – should we simply aim to evaluate the entire event (formats, facilities, food, topics, etc.), or, additionally, attempt to capture feedback about

each session (speaker, topic, format, etc.). Meeting participants (the other fine two ladies on the phone) had varying opinions; one in favor of the overall one-piece-of-paper evaluation, and one with a session by session evaluation (placed in a box on the way out) preference. Sabrina will ask the rest of the board for input as well as assess the goal of the evaluations. Decision TBD.

Door Prize Give-Away Timing – depending on the number of door prizes, we will give them away throughout the day to maintain interest and excitement – during the morning get-to-know-you event, lunch, and closing remarks. We'll save something good for the end to ensure people stay (must be present to win).