



Florida Society of Certified Public Managers
Board Meeting Minutes Via Conference Call

Date: Friday, April 20, 2018

Start: 11:32AM End: 12:36 PM

In Attendance

Renee Calo, Carmen Crane, Ruthie Doles , Beatriz Isaza, Len Price, Dawn Scroggins, and Lloyd Thompson

Items Discussed

Board Reports

1. Financials –Lloyd Thompson

- Current balances as of 3/31/2018
 - State = \$8116.10
 - Southwest \$1635.99
 - Suncoast \$5777.98
 - North \$2305.18
 - Gateway nothing to report
 - Northwest – No report received from Chapter
- Ruthie- Should we consider creating a DropBox account or scanning Bank Statements to Lloyd
- Membership payment was received from local chapter-does it have a list of the members associated to the payment? We need to set up a better procedure with the Chapter Presidents and Treasurer can communicate the correspondences dependent upon if it is an electronic or paper payment
- MOTION Approve the Financials
 - 1st Ruthie, 2nd Renee
 - All in Favor 7, No's 0

2. Membership-Agatha Muse-Salters

- Ruthie is going to reach out to Agatha as she was absent

3. Communications-Shannel Franklin

- Working on the final touches of the FSCPM LinkedIn Page

Chapter Updates

1. Gateway Chapter-Carmen Crane

- Chapter leaders have met. Planning a Meet & Greet
 - Looking at Cost and Location
- Working on bank account, is in need of the BiLaw Approved date from Ruthie so they can get the account
- Next Meeting is May 9th in Lake City
- Lloyd stated that several of his classmates should be reaching out to join the Gateway Chapter
- Carmen please create a draft announcement so it can be placed on the website and social media



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2. North Florida – Shannel Franklin

- We have implemented the member spotlight recognition program and everything is going very well.
- We have filled 2 chair positions
- At the April meeting, we had 22 attendees
- We are in the process of updating and revising our bylaws recommendations have been received
- Pre-planning for graduation festivities in July.
- We have our speakers for monthly meeting lined up all the way until September
- Membership still pending. We need a backup plan and updated registration listing. Have not heard anything from Agatha

3. Suncoast Chapter – Renee Calo

- Professional Development was held April 9th. They reviewed Level 5&6 and then Chapter Meeting afterwards, however, there was a power outage and DOT sent everyone home at 10:30 AM so several of the attendees were not at the training. Approximate number in attendance was 25
- Several of the CPM Members stepped up, moved the training, and handled everything as Renee was unable to attend due to an injury that occurred with her child.
- They are looking to schedule their next meeting in coordination with an upcoming class.
- Renee will be working on the following FSCPM Symposium items: Audio/Visual, Hotel, and Caterer
- Please ask any of your local chapter members if they would like to be on the Committee for the Symposium
- Need to pull out last years budget and look at costs and utilize it as a guide

4. Southwest Chapter – Len Price

- Quarterly Training Meeting is schedule March 21st but the speaker just cancelled so they are meeting to decide how to proceed
 - \$5.00 Non-member fee lunch and learn

5. Pensacola Bay – Scott Lunsford

- Escambia and Santa Rosa have been in the process of starting a combined chapter.
- Our second CPM group is around level four and we are in process of scheduling a third group. We requested members to go online and join and we/ they have not received any acknowledgement of membership.
- We need to vote for officers, open and transfer dues into a bank account and a host of other matters.
- Without a membership list we are unable to determine a quorum. We need your support, we need to know the funds available for starting a chapter, dues paid and a list of the members who have paid and need to renew.



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6. Northwest Chapter – Russell Beaty

- No report, not in attendance

Working Items

1. Technology

- We had a Board Officer Meeting last week to discuss membership
- We would like to move the website forward into a new platform
- Beatriz would not be able to handle new platform if we go that route
- We want to be able to have transparency with the financials and membership lists
- Looking to go forward with WordPress
 - Then we would place a bid out for companies to create the site for us on Upward
 - Once it is set up we could then ask current CPM Members or students to assist with the management of it and have a Technology Maintenance Committee
 - Can this be our number one priority and escalate this to have ready for bid by next meeting, May 18?
 - When, Who is doing the work, and Cost
 - Ruthie is going to compile a Work Order

MOTION to move to a New Platform

- 1st Ruthie
- 2nd Dawn

2. Action Plans due March 31

- Most of them have been turned in

3. PayPal Accounts

- Lloyd and Shannel will finalize the Bi-laws before the next meeting, May 18th
- Are the local chapters each going to have a local PayPal Account for local events and products but then membership would go to the State PayPal
- How is it handled now
- Table this item to the next meeting as the Board Presidents from Suncoast and Southwest had to leave the meeting

4. FSCPM Map

- Add Pensacola Bay to the Map and send out version for the next meeting to be reviewed
- Where do we want the Map on the website?

5. FSCPM Symposium Committee

- All members of the board are on the committee
- Please ask members of the local chapters as to if they would like to be a part of the committee
- Think about the Theme(s) we are interested in and possible speakers regarding leadership

Next Meeting

- May 18th 11:30 AM – 12:30 PM